

Hosting a Regatta: Best Practices

Whether your regatta is a fun inter-club regatta, a fundraiser, or a massive multi-day undertaking, organizing and hosting a regatta is a major project. But with the right tools, any club can run a successful, safe, fair and fun regatta!

So You Want to Run a (Better) Regatta...

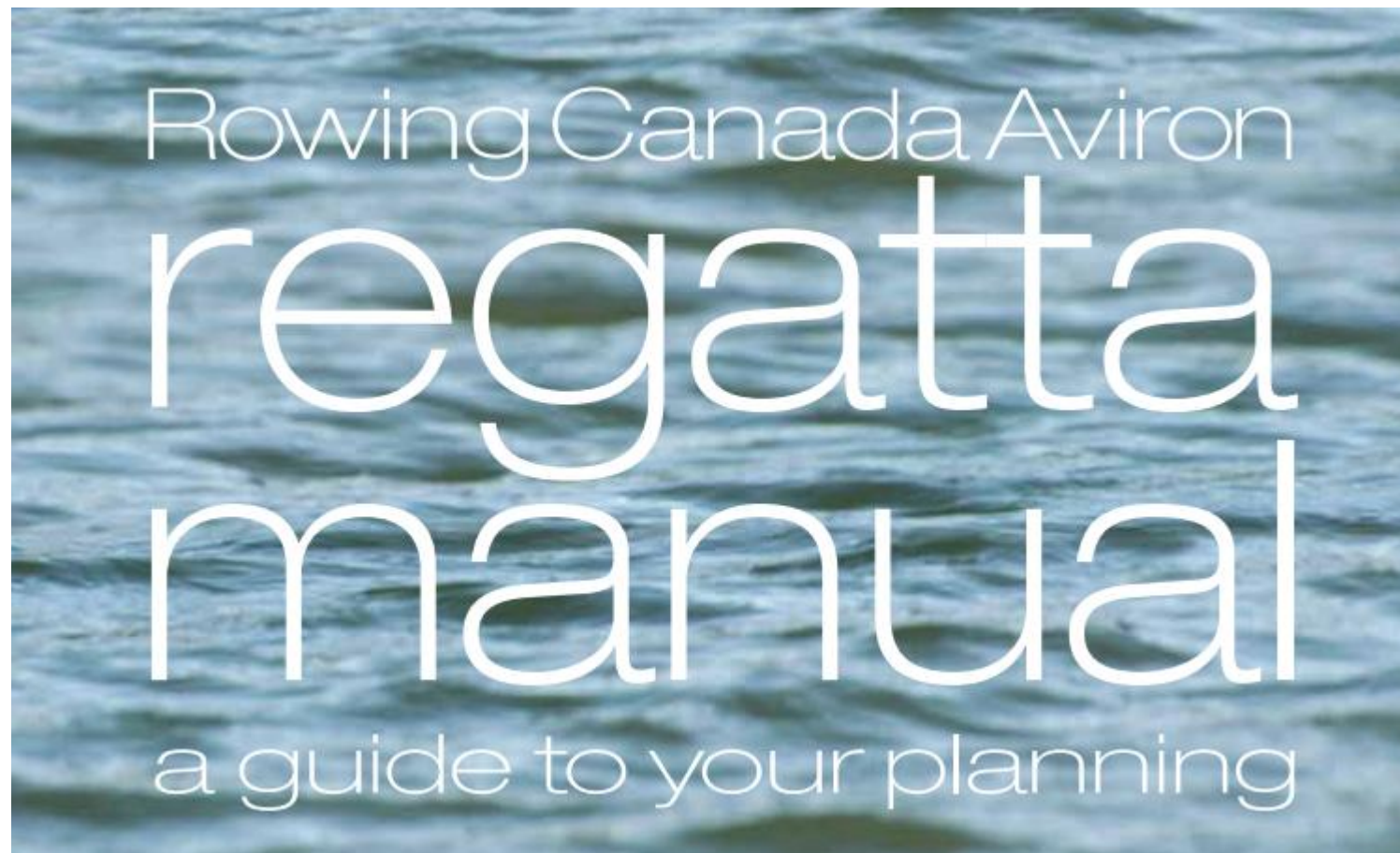
- Andrea Miller (Sport Development Manager, ROWONTARIO)
RCA and ROWONTARIO Guidelines (and Supports)
- Helen Taylor (South Niagara Rowing Club)
Regatta Planning 101: Practical Tools
- Tom Blacquiere (Regatta Chair and Umpire extraordinaire)
Regatta Chair: What is Your Role?
- Wernher Verbraeken (Niagara Falls Rowing Club)
Lessons Learned from a New Regatta
- Amy Taylor and Jeremy Rand (Severn River Rowing Club)
Rules of Community Engagement

Where to Begin?

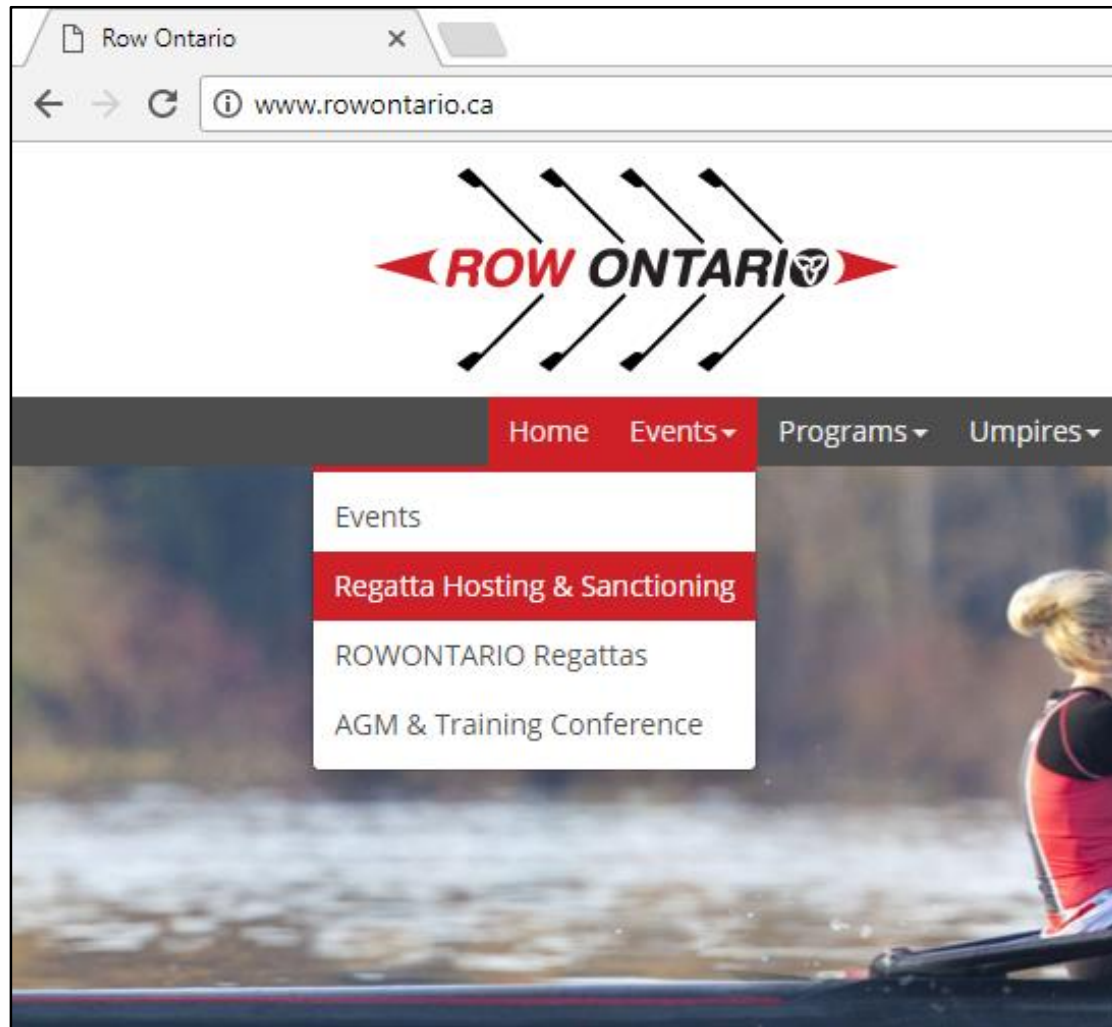
RCA and ROWONTARIO Guidelines (and Supports) for Regatta Management

Presented by: Andrea Miller, Sport Development Manager ROWONTARIO

RCA Regatta Manual: A Guide to Your Planning



Use the Regatta Sanction Process as a Planning Tool



Procedures for Sanctioning Requests

We are accepting sanctioning requests for Ontario regattas held during 2017.

Step 1: Contact umpires@rowontario.ca for a Chief Umpires list. Contact a Chief Umpire to confirm involvement in your regatta.

Step 2: Complete documents and email to sanctions@rowontario.ca.

Step 3: The ROWONTARIO Sanctions Officer will review and communicate with you regarding next steps/sanction approval.

Sanctioning Documents

Event Sanction Policy

Event Sanction Overview

Event Sanction Application

Event Report

Sanction Application Supporting Info

RCA Rules of Racing

1.5 Application of the Rules of Racing

These Rules of Racing shall apply to all rowing regattas hosted in Canada. Any member association, club or individual who participates in any capacity in a rowing competition governed by these rules is deemed to accept, without exception or reservation, the application of these rules. Notwithstanding the foregoing, Organizing Committees may apply, under Rule 1.6, for exceptions to these rules.

These rules shall not apply to any regattas that are within the exclusive jurisdiction and control of the Fédération Internationale des Sociétés d'Avion (FISA).

1.6 Exceptions

An Organizing Committee of a regatta may depart from the RCA Rules of Racing only if:

1.6.1 The "local" rules to be applied are clearly outlined in the application for RCA Sanction, and are approved by RCA beforehand;

1.6.2 All participants are notified of the "local" rules prior to the regatta in the pre-event information; and

1.6.3 The local rules provide a level of safety and fairness equal to those in the RCA Rules of Racing.

Event Information Package

- Created by the Local Organizing Committee
- Reviewed by Chief Umpire for Consultation
- Included as part of Sanction Application
 - Use Sanction Application checklist to cover your bases
 - Many good examples on RegattaCentral if you don't know where to start
- Must be available to participants at least 30 days prior to the date of the regatta

3 Things I've Learned in my 1st Year

- Work RegattaCentral into your planning
 - Budget: seat fees, credit card processing fees
 - Timelines to account for sanctioning process
 - Take advantage of RegattaCentral's support
- The best things in life are free... but volunteers are **invaluable!**
 - Umpire expenses
 - Honorarium for essential volunteers (Regatta Chair, Chief Umpire...)
 - Thank you gift for volunteers
- Be humble and collaborate
 - Ask for help – ROWONTARIO staff, rowing community...

Questions?

Contact: andrea@rowontario.ca

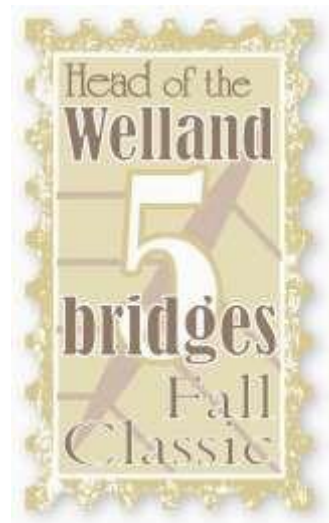


Helen Taylor

South Niagara Rowing Club



HSI 2017
MAY 20-21



Regatta Planning

- Plan early
- Meet often
- No matter how many times you run a regatta, don't assume anything will be the same.
- Planning tools: [Sprint](#) | [Head Race](#)
- [Regatta Package HotW](#)
- [Regatta Package HSI](#)

Forms

- [Name Change](#)
- [Scratch Form](#)
- [Emergency Evacuation Plan](#)
- [Safety Plan Checklist](#)

Don't Forget

- Never do the same thing just because “we always did it that way”
- Think outside of the box
- Plan Early
- Meet Often

Questions?

Contact: htaylor@rowsnrc.ca

Regatta Chair

What is your role?

Role from the RCA Rules of Racing

5.2 Regatta Chair

The Regatta Chair is responsible for:

1. Participating in the planning process of the regatta
2. Representing the Organizing Committee during the regatta
3. Co-ordination of all regatta logistics
4. Collaborating with the Chief Umpire to ensure the regatta is run in accordance with the RCA Rules of Racing.

Practical Role

As the Regatta Chair, you need to be:

- Clear
- Consistent
- Accountable

“The buck stops here.”

Before the Event

Make sure you are clear on

- Entry rules
- Timelines
- Practice/Race Times and Patterns
- Contingency Plan for weather/ the unexpected
- What you are delegating/what you are responsible for

During the Event

Make sure you are

- Available to support the volunteers
- Available to deal with coach concerns
- Informed about issues when they arise
- Prepared for the unexpected

After the Event

Make sure you are

- Thanking the volunteers
- Looking for feedback for next year from participants and volunteers
- Setting up a time to debrief with the key volunteers
 - The strengths
 - The weaknesses
 - The next steps
- Incorporating all the feedback into the next event

Questions?

Contact: tblacquiore1@gmail.com

Lessons Learned from a New Regatta

Head of the Lyon | Niagara Falls Rowing Club

Background & Timeline

- Why are we trying to start a new regatta?
 - Local option to popular Head of the Fish
 - “Race Local” – revenue generation for local/Ontario/Canadian clubs instead of the U.S.

Why did Head of the Lyon get cancelled?

- Insufficient entries, but why?
 - Entry Cap
 - Lead-Time
 - Marketing
 - Race Format
 - Regatta Calendar conflicts
- Volunteer capacity
 - Unrealistic expectations

Lesson learned? Start planning early!

Questions?

Contact: wernher.verbraeken@gmail.com



Community

Rules of Engagement

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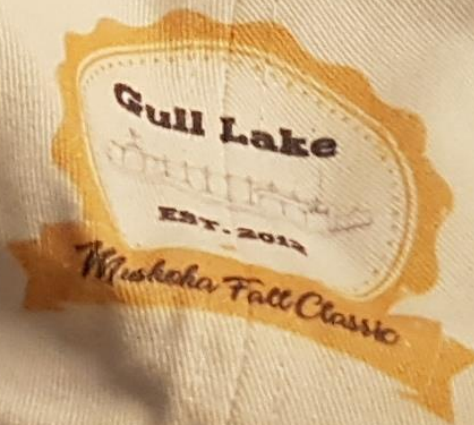

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Beware of Island and
Rocks along northern shore!

PENALTY FOR
OVER-TAKING
UNDER BRIDGE



MUSKOKA FALL CLASSIC







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MUSKOKA FALL CLASSIC







MUSKOKA FALL CLASSIC



2016



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FALL CLASSIC
SEPTEMBER 12TH 2015
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 **MUSKOKA
FALL CLASSIC**
SEPTEMBER 9, 2017

MUSKOKA FALL CLASSIC



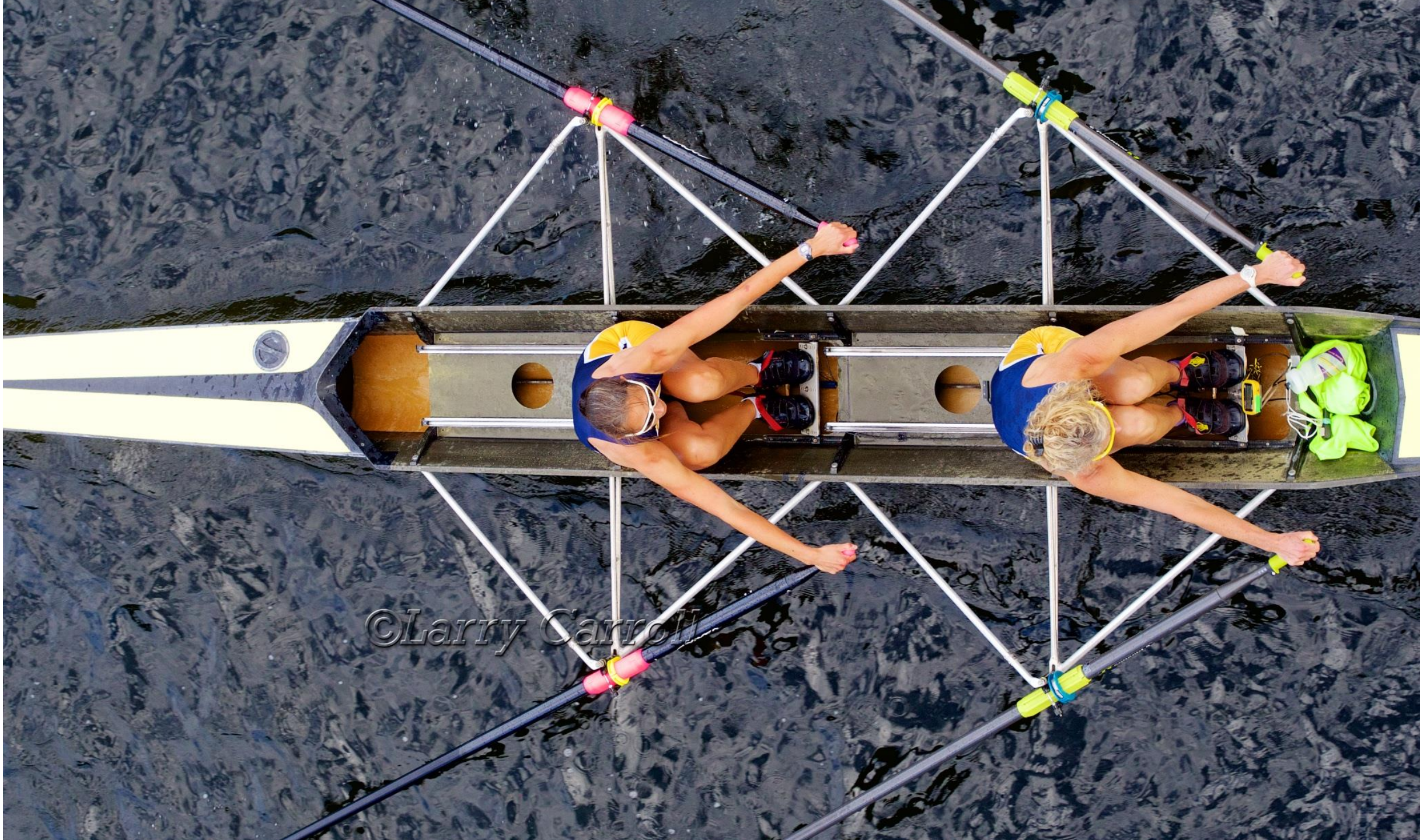
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MUSKOKA FALL CLASSIC





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A wide-angle photograph of a rowing regatta preparation scene. In the foreground, a sandy beach meets the water. Several people are standing on the shore, some looking towards the water. A white canopy tent is set up on the left side of the beach. In the water, a group of rowers in dark uniforms are standing waist-deep, holding up a long white rowing shell. Another white shell is partially submerged nearby. In the background, more rowers are visible in their shells, and a dense forest of evergreen trees lines the far shore under a clear blue sky. The text "©Larry Carroll" is overlaid in the lower center of the image.

A wide-angle photograph of a rowing regatta preparation scene on a calm lake. In the foreground, a sandy beach is crowded with people, some standing and others wading in the shallow water. Several white rowing shells are being maneuvered into the water by groups of people. A white canopy tent is set up on the shore in the background. The lake is surrounded by a dense forest of evergreen trees under a clear blue sky. The text "©Larry Carroll" is overlaid on the image.

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MUSKOKA FALL **CLASSIC** SOCIAL

SEPTEMBER **9TH**
GYPSY MARKET
MEWS **7 - 9 P.M.**
260 MUSKOKA RD S.
GRAVENHURST



DISCOVER A NEW
LOVE OF OLDE





sports

Good luck at the Head of the Trent

Rowing classic attracts clubs from across Ontario

The Severn River Rowing Club hosted its second annual Muskoka Fall Classic this past weekend on Gull Lake in Gravenhurst. The event attracted 115 athletes from 15 rowing clubs (14 Ontario Clubs and the Genesee Rowing Club from Rochester, New York), who competed to win the coveted golden honey pot awarded to the winning crew in each event.

The host club organizing committee was pleased with the growth in the number of participants, doubling in size compared to its inaugural year in 2012. Based on the positive feedback from the rowing community, 2014 looks to be a banner year for the event.

Severn River rowers were successful winning first place in the following events: Kathryn Barr McGill (Women's Grand Masters 50+ single scull), Meaghan White, Jeremy Rand, Ryan Godfrey, Emilia Cincinelli and Grace Schofield (Mixed

Open 4+), Brad Ingleton and Bob Wink (Men's 27+ - double sculls) and Diane Barr and Kathryn Barr McGill (Women's Grand Master's 50+ double sculls).

The Head of the Trent is the final regatta for the

Severn River Rowing Club on Saturday, Oct. 5 in Peterborough, at Trent University.

For all official results from the Muskoka Fall Classic visit regattacentral.com.

**Muskoka Fall
Classic doubles in
size compared to
inaugural 2012 year**

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SEVERN ROWING CLUB: Grace Schofield from the Severn River Rowing Club leads her team out of the water after racing in the annual Muskoka Fall Classic at Gull Lake Rotary Park on Saturday, Sept. 7 in Gravenhurst. (Photo by Dave McMullen)



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Questions?

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